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**POONA INSTITUTE OF MANAGEMENT**  
**SCIENCES & ENTREPRENEURSHIP**

(A Religious & Linguistic Minority Institution, Recognized by DTE, Govt. of Maharashtra, Affiliated to Savitribai Phule Pune University.)  
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**MBA-HRD (SEM - II)**  
**204: TRAINING & DEVELOPMENT**  
**(2020 PATTERN)**

**SHORT QUESTIONS**

1. What is the concept of Training & Development?
2. What do you mean by Training?
3. Definition of Training.
4. Objectives of Training.
5. Importance of Training.
6. Types of Training.
7. What do you mean by on job training?
8. What do you mean by Off job training?
9. What are the steps in Training?
10. How to identify Training need?
11. What is the process of Need Assessment?
12. How to design a Training Program.
13. What are the methods of Training?
14. What is the technique of Training?
15. What do you mean by MDP?
16. What do you mean by Budgeting of Training?
17. What are the steps of Kirkpatrick Model of Evaluation?
18. What are the steps of CIRO Model?
19. What do you mean by Cost-Benefit Analysis?
20. What is ROI of Training?
21. What are different types of Technology In Training
22. What are different aids of Training?
23. What do you mean by CBT?
24. What do you mean by E learning?
25. What do you understand by distance learning?
26. What do you mean by multimedia Training?